

**Format for requisition for Identity Cards**  
**(To be filled up in duplicate)**  
**Finance (Revenue) Department**  
**Directorate of Registration & Stamp Revenue, W.B.,**  
**Writer's Buildings, 'F' Block, Top Floor, Kolkata -700001**

Sl. No	Name of the Officer (IN BLOCK LETTER)	Designation	Scale of Pay with Pay band (Except Carrier Advancement Scheme)	Date of Birth	Height	Blood Group	Residential Address	Phone No. (Office & Residence)	Stamp size Colour Photograph to be Pasted	Signature of Holder	Card No. (to be filled up by issuing officer)	Date of issue ( to be filled up by issuing officer)